

Wixie Account Checklist

All Wixie users need a unique id, username, and password for their account. For the teacher tools to function correctly, student and teacher accounts also need to be connected to classes. You will also need to select an option for authenticating user log ins.

Task	Target for Completion	Completion Date
Determine how we will create and maintain accounts. Provision users via: _____ Authenticate users via: _____ Update user data via: _____		
Determine how we will provision para-professionals and other staff who may not be in our data system.		
Determine how we will provision district coaches connected to multiple schools.		
Determine how we will update account data. <input type="checkbox"/> district personnel <input type="checkbox"/> site-based <input type="checkbox"/> SFTP/LDAP <input type="checkbox"/> automatic (Clever provisioning) If site-based, choose school level administrators. Schedule training for Wixie administrators.		
Adjust Wixie master settings so: Teachers <input type="checkbox"/> can <input type="checkbox"/> cannot change student passwords. Students <input type="checkbox"/> can <input type="checkbox"/> cannot share work via email or social network sites. Teachers <input type="checkbox"/> can <input type="checkbox"/> cannot share work via email or social network sites.		
User accounts have been created or connected in Wixie.		
User accounts and class connections have been tested.		