

# Wixie Implementation Checklist

All Wixie users need a unique id, username, and password for their account. For the teacher tools to function correctly, student and teacher accounts also need to be connected to classes. You will also need to select an option for authenticating user log ins.

Task	Target for Completion	Completion Date
Determine how we will create and maintain accounts. Provision users via: _____ Authenticate users via: _____ Update user data via: _____		
Determine how we will provision paraprofessionals and other staff who may not be in our data system.		
Determine how we will provision district coaches connected to multiple schools.		
Determine how we will update account data. <input type="checkbox"/> district personnel <input type="checkbox"/> site-based <input type="checkbox"/> SFTP/LDAP <input type="checkbox"/> automatic (Clever provisioning)		
Choose school-level account admins (if site-based).		
Schedule training for Wixie administrators.		
Adjust Wixie master settings for:  Project and link sharing for <input type="checkbox"/> students <input type="checkbox"/> teachers Real-time collaboration for <input type="checkbox"/> students <input type="checkbox"/> teachers Template access for <input type="checkbox"/> students <input type="checkbox"/> teachers  Connected standards <input type="checkbox"/> Common Core <input type="checkbox"/> ISTE Standards for Students <input type="checkbox"/> NextGen Science <input type="checkbox"/> Virginia SOLs <input type="checkbox"/> Maryland CCR <input type="checkbox"/> Texas TEKS		
User accounts have been created or connected in Wixie.		
User accounts and class connections have been tested.		